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APPLICATION FOR APPOINTMENT NACC BOARD OF DIRECTORS

Please email your application to the NACC at info@nacc.org

Date of Application: _____ Email: _____

Name: _____

Highest Degree or Credentials: _____

Position: _____

Place of Ministry: _____

Mailing Address: _____

Telephone: Cell: _____ Home: _____ Work: _____

Membership #: _____ Membership Category: _____

Certified
 Not Certified
 Certification year: _____

List your places of Ministry in the past ten years with dates. Please include your current Ministry:

Place of Ministry	Location	Dates

Board of Directors Purpose

To govern the National Association of Catholic Chaplains, which is a professional association for certified chaplains and CPE supervisors who participate in the healing mission of Jesus Christ

Major Responsibilities

Mission and Vision

The Board determines and promotes the organization’s mission and vision for the profession and future of Catholic chaplaincy and Clinical Pastoral Education, sets policy, and assesses and approves certification standards, education, programs, and services that are appropriate to that mission and vision. To this end, the Board:

- Stewards the Catholic identity of the Association.
- Ensures the integration of the Association’s values in the organizational culture.
- Sets the strategic direction for the growth of the Association, prioritize the work of the Association and ensure that the strategic plan is carried out.
- Ensures the financial stability of the Association.

- Maintains and develops the Association’s relationship with the USCCB and other groups, institutions, and organizations within and outside the Catholic Church.
- Approve the Association policies.
- Assure that the Association’s governance including its constitution and by-laws reflect its mission imperatives and values.
- Carry out the hiring and assessments of the Executive Director.
- Ensure the continuity of organizational leadership.
- Appoint members of the NACC commissions/committees/panels.
- Establish other bodies as required by NACC’s mission.

State your reason for seeking this position:

Criteria for Elected or Appointed Certified Members

- Three years active status as Certified Chaplain or CPE Supervisor.
- Three years’ service on NACC Commissions, Committees, Panels, etc.
- Three years’ service on Boards, management or leadership teams.
- Three years diversity of experience, demonstrated knowledge, skills, abilities, leadership and professional competence in Board related fields such as governance, finance, CPE supervision, NACC certification, mission, marketing, strategic planning, ethics, strategic partnerships, standards, research, communications.
- The ability and readiness to commit sufficient time to fulfill functions of the Board as well as participate in Board meetings.

Time Commitment

- The Board convenes two times annually for 2-3 day meetings. This usually requires travel.
- The Board convenes approximately three times annually via conference call.
- Additional conference calls and/or e-mail communications are often needed to complete work.

List specific professional and experiential examples to support your qualifications for this position:

List previous offices, positions held and involvement in the NACC and any pastoral care, counseling or educational organization (local, state/regional, and/or national) with names and date of service:

Office/Position	Location	Dates

Identify courses, seminars, and symposia you have (A) Attended or (P) Presented that support your qualifications:

A=Attended	P=Presented	Course name	Dates

Identify two individuals (one who is not affiliated with NACC) who could attest to your interest, qualification and abilities, including contact information:

Reference #1
Name:
Position:
Place of Work:
Phone:
Email:
Reference #2
Name:
Position:
Place of Work:
Phone:
Email:

In order to be considered for appointment each statement must be initialed:

- _____ My membership in NACC is active.
- _____ I understand that filing this application does not automatically ensure appointment.
- _____ I have read the Roles, Responsibilities and Criteria for the NACC Board of Directors.
- _____ I have reviewed my time commitments and am able to balance my work commitments accordingly.

Applicant Signature

Date