

NATIONAL ASSOCIATION OF CATHOLIC CHAPLAINS

**CURRENT RETIRED BOARD CERTIFIED MEMBERS**  
**OPTIONS FOR RENEWING CERTIFICATION DUE IN 2022**

**For a current Retired Board Certified member of the NACC paying a retired membership fee and whose renewal of certification year is 2022.**

Discern how you would like to handle your renewal of certification (based on the options below):

- a) **Renew certification utilizing the “Retired Board Certified – Reduced Certification Requirements.”** To be eligible for this renewal process the member must be certified for at least five years and have successfully engaged in at least one five-year renewal of certification process.
- Maintain your NACC membership at the fee set for 2022 (\$120). Certification Competency 306.MNT4.
  - Complete the “**Application for Retired Chaplain and Educator Renewal – Reduced Certification Requirements**” form and submit to the NACC office by December 31, 2022. This form will meet Certification Competency 306.MNT5 as it will include an Ethics Statement to be signed. Renewal of certification fee is waived.
  - Applications will be reviewed and voted upon at the next Certification Commission meeting and within 30 days of the meeting notifications will be sent.
  - Remain eligible to serve on committees, task forces, panels (excluding the Certification Appeals Panel and Ethics Appeals Panel), and as certification interviewers, interview team educators, and peer reviewers.
- b) **Renew certification utilizing the current full Certification Competencies and Procedures.**
- Maintain your NACC membership at the fee set for 2022 (\$120).
  - Follow Certification Competency 306.MNT1-306.MNT5 and submit materials to the NACC office by December 31, 2021. Renewal of certification fee is waived.
  - Applications will be reviewed and voted upon at the next Certification Commission meeting and within 30 days of the meeting notifications will be sent.
  - Remain eligible to serve on all NACC governing and certification bodies.
- c) **Elect not to renew certification**
- Upon receiving your 2022 membership invoice, alert the NACC if you have elected not to renew certification. The NACC office will adjust your membership invoice to show the membership rate for a Retired Non-Certified member (\$60).
  - Current certification status remains through December 31, 2022.
  - In January 2023, the NACC will update their records to show the change in certification status from certified to non-certified.

Please contact Jeanine Annunziato, Administrative Specialist/Renewal of Certification with any questions related to this communication. ([jannunziato@nacc.org](mailto:jannunziato@nacc.org) or 414-483-4898 ext 303)