

**National Association of Catholic Chaplains
INTERVIEW TEAM AGENDA**

Agenda is in Central Time Zone

Interview I – Saturday, April 23 or April 30, 2022 (TEAM 1)

8:00 a.m. Link sent to Applicant by Email

8:00-8:30 am ITEs and Interviewer Orientation
(Interviewers arrive and ITEs arrive)
Prayer and reflection with ITEs

8:30-9:00 a.m. Interview Team meets to prepare for interview I

9:00 am-9:50 a.m. Applicant meets with Interview Team

9:50-11:20 am Team deliberates, votes, and writes Presenter's Report Part II

11:20 am-11:30 am ITE reviews Presenter's Report Part II

11:30-11:40 pm Report: Team shares Presenter's Report Part II with Applicant and returns materials

11:40 a.m.-11:50 a.m. Team debriefs with ITE and breaks for lunch

Interview II – Saturday, April 23 or April 30, 2022 (TEAM 2)

9:00 a.m. Link for Interview to Applicant by Email

9:00 am.-9:30 am Interview team meets with ITE

9:30-10:00 a.m. Interview team prepares for Interview

10:00 – 10:50 am Applicant meets with Interview Team

10:50-12:20 p.m. Team deliberates, votes, and writes Presenter's Report Part II

12:20-12:30 pm ITE reviews Presenter's Report Part II

12:30-12:40 p.m. Report: Team shares Presenter's Report Part II with Applicant

12:40-12:50 p.m. Team debriefs with ITE and breaks for lunch

Interview III – Saturday, April 23 & April 30, 2022 (TEAM 1)

12:30 p.m. Link for Interview to Applicant by Email

1:00-1:30 p.m. Interview team meets to prepare for interview

1:30-2:20p.m. Applicant meets with Interview Team

2:20-3:50 p.m. Team deliberates, votes, and writes Presenter's Report Part II

3:50-4:00 p.m. ITE reviews Presenter's Report Part II

4:00-4:10 p.m. Report: Team shares Presenter's Report Part II with Applicant

4:10-4:20 pm Team debriefs

Interview IV-Saturday, April 23 & April 30, 2022 (TEAM 2)

1:30 p.m.	Link for Interview to Applicant by Email
2:00-2:30 p.m.	Interview team meets to prepare for interview
2:30-3:20p.m.	Applicant meets with Interview Team
3:20-4:50 p.m.	Team deliberates, votes, and writes Presenter's Report Part II
4:50-5:00 p.m.	ITE reviews Presenter's Report Part II
5:00-5:10 p.m.	Report: Team shares Presenter's Report Part II with Applicant
5:10-5:20 pm	Team debriefs

Interview I – Sunday, April 24 or May 1, 2022 (TEAM 1)

8:00 a.m.	Link for Interview to Applicant by Email
8:00-8:30 am	ITEs and Interviewer Orientation
	Prayer and reflection with ITEs
8:30-9:00 a.m.	Interview Team meets to prepare for interview I
9:00 am-9:50 a.m.	Applicant meets with Interview Team
9:50-11:20 am	Team deliberates, votes, and writes Presenter's Report Part II
11:20 am-11:30 am	ITE reviews Presenter's Report Part II
11:30-11:40 pm	Report: Team shares Presenter's Report Part II with Applicant
11:40 a.m.-11:50 a.m.	Team debriefs
11:50 a.m.	ITE leads short debriefing session with all remaining interviewers

Interview II – Sunday, April 24 or May 1, 2022 (TEAM 2)

9:00 a.m.	Link for Interview to Applicant by Email
9:00 am.-9:30 am	Interview team meets with ITE
9:30-10:00 a.m.	Interview team prepares for Interview
10:00 – 10:50 am	Applicant meets with Interview Team
10:50-12:20 p.m.	Team deliberates, votes, and writes Presenter's Report Part II
12:20-12:30 pm	ITE reviews Presenter's Report Part II
12:30-12:40 p.m.	Report: Team shares Presenter's Report Part II with Applicant
12:40-12:50 p.m.	Team debriefs with ITE
12:50 p.m.	ITE leads short debriefing session with all remaining interviewers