

Roman Catholic Church in the State of Hawaii
Pastoral Field Education: Hospice/Hospital Ministry
(January 26, 2019 – January 4, 2010)
St. Stephen Diocesan Center/Office of Permanent Deacon Formation
6301 Pali Highway, Kaneohe, HI 96744

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Welcome to the 2019 Pastoral Field Education, Hospice/Hospital Ministry Training Program!

Pastoral Field Education(PFE) Program is a supervised interfaith healthcare ministry training in hospice and hospital chaplaincy. The hands on ministry training is under the leadership of the Most Reverend Bishop Larry Silva and the Office of Deacon Formation Program Directors, Deacon John Coughlin and Mrs. Kathy Coughlin. The PFE clinical supervisor, Hyun Underwood, provides classroom instructions and direct clinical supervisions. The clinical sites are provided by Saint Francis Healthcare System of Hawaii (Saint Francis Hospice in Nuuanu), Pacific Health Ministry (The Queen's Medical Center - Punchbowl) on Oahu. Kauai Hospice in Lihue, Kauai and North Hawaii Hospice in Waimea, Hawaii.

The PFE program is a one-year intense healthcare chaplaincy training providing 48 hours of classroom instruction and 200 hours of hospice and/or hospital ministry practicum. The PFE education deepens spirituality, interfaith dialogue and teaches the arts and science of spiritual care for the care of the sick and dying.

Each Deacon-Candidate is required to complete approximately 4 hours of classroom instruction per month (**48 hours of classroom instruction a year**) and an average 2-4 hours of clinical training a week (**200 hours of clinical training a year**). Each candidate will be trained/supervised by preceptor-chaplains in the designated facility, in addition to routine supervisions by the PFE supervisor. When needed, additional individual consultation can be arranged with the PFE supervisor.

The class will meet once a month, every fourth Saturday (subject to change) for 4 hours from 8:00AM to 12:00 Noon at Saint Stephen's Diocesan Center, except in the month of December. There will be no class in December in celebration of Christmas. There will be no make-up classes. Anyone who misses more than 3 classes a year, may repeat the training the following year upon recommendation by the PFE supervisor. Each candidate is responsible to make his/her own monthly clinical schedules based on their availabilities. Please contact the PFE supervisor for further instructions.

Please note that the classroom portion of education ends on 11/23/2019, but each candidate is required complete the ministry by 12/31/2019. The last day of instruction will be 1/4/2010 and the last day is also the Graduation Day. Further instructions will be provided in class prior to the Graduation Prayer Service.

Pastoral Field Education is an experiential form of education that teaches the arts and science of pastoral care. This PFE year consists of two clinical training modules:

Module I (Hospice Ministry): 1/26/2019-1/4/2010

Module II (Hospital Ministry): 1/4/2010-7/31/2010 or 12/31/2010*subject to change

The following is a summary of the requirements:

- Attendance and participation in the orientation program.
- Attendance and participation in monthly PFE class and clinical hours (2-4 hours/wk)
- Responsible and professional presence at your clinical facility.
- Presentation of learning goals and objectives in class.
- Presentation of at least two verbatim in class.
- Complete a final written self evaluation.
- Participate in Graduation Prayer Service.

Didactics will cover following areas:

- Introduction to The Healing Ministry of Jesus
- Introduction to Spiritual Care at End-Of-Life.
- Roles of Chaplain in Spiritual Care
- Identifying Spiritual Distress and Spiritual Pain
- Cultural Competency, Spirituality and Religious Sensitivity
- Understanding the interfaith environment in Hawaii.
- How to prepare a verbatim, Spiritual Assessments and Theological Reflections.
- Communication Skills/Active Listening/Professional Boundaries in ministry.
- Understanding the patient; Individuals with intellectual & Physical disabilities.
- Understanding the Process of Aging and Dying process and After life reflections
- Understanding Pain verses Suffering, Palliative Care basics.
- Death and Dying and Bereavement journey.
- Confidentiality and HIPPA, Clinical Notes and Electronic Medical Records.
- Bio-Ethics Case Studies & Discussions.

- Ethical and Religious Directive, 6th Edition
- NACC/APC Chaplaincy Certification Process
- Additional issues/materials will be covered by the requests of the participants

Text book(s):

- Mandatory reading assignment: “**Ethical and Religious Directive, 6th Edition.**”