

**NATIONAL ASSOCIATION OF CATHOLIC CHAPLAINS
CURRENT RETIRED BOARD CERTIFIED MEMBERS
OPTIONS FOR RENEWING CERTIFICATION DUE IN 2019**

For a current Retired Board Certified member of the NACC paying a retired membership fee (\$60 in 2016) and whose renewal of certification year is 2019. Until the year of your renewal of certification, you will continue to pay the current retired membership fee. In the year of your renewal, the membership fee due will reflect the fee set for that year (\$120 in 2016 for retired board certified/2019 fee to be determined).

By December 31, 2019 discern how you would like to handle your renewal of certification (based on the options below):

- a) Renew certification utilizing the “Retired Board Certified – Reduced Certification Requirements.”** To be eligible for this renewal process the member must be certified for at least five years and have successfully engaged in at least one five-year renewal of certification process. (See Decision #2)
- Maintain your NACC membership at the fee set for 2019 (\$120 in 2016 for retired board certified/2019 fee to be determined). Certification Standard 306.4.
 - Complete the “**Application for Retired Chaplain and CPE Supervisor Renewal – Reduced Certification Requirements**” form and submit to the NACC office by December 31, 2019. This form will meet Certification Standard 306.5 as it will include an Ethics Statement to be signed. Renewal of certification fee is waived.
 - Applications will be reviewed and voted upon at the next Certification Commission meeting and within 30 days of the meeting notifications will be sent.
 - Remain eligible to serve on committees, task forces, panels (excluding the Certification Appeals Panel and Ethics Appeals Panel), and as certification interviewers, interview team educators, and peer reviewers.
- b) Renew certification utilizing the current Certification Standards** (See Decision #3)
- Maintain your NACC membership at the fee set for 2019 (\$120 in 2016 for retired board certified/2019 fee to be determined).
 - Follow Certification Standards 306.1-306.5 and submit materials to the NACC office by December 31, 2019. Renewal of certification fee is waived.
 - Applications will be reviewed and voted upon at the next Certification Commission meeting and within 30 days of the meeting notifications will be sent.
 - Remain eligible to serve on all NACC governing and certification bodies.
- c) Elect not to renew certification**
- Upon receiving your 2019 membership invoice, alert the NACC if you have elected not to renew certification. The NACC office will adjust your membership invoice to show the membership rate for a Retired Non-Certified member (\$60 in 2016 for a retired non-certified member/2019 fee to be determined).
 - Current certification status remains through December 31, 2019.
 - In January 2020, the NACC will update their records to show the change in certification status from certified to non-certified.

Please contact Jeanine Annunziato, Administrative Specialist/Renewal of Certification with any questions related to this communication. (jannunziato@nacc.org or 414-483-4898)